sdmay23-11: CySIM
Week 3 Report
October 8 - October 14

Team Members

Matthew Daoud — *Team Organizer*
Brady Schlotfeldt — *Systems Designer*
Ethan Swan — *Systems Designer and Documentation*
Bailey Heinen — *Systems Designer*
Jacob Boicken — *Network Designer*

Summary of Progress this Report

During this period, below is some of the progress we have made:

We had 1 virtual meeting with our client Friday 10/14 to go over the some specific questions we had. Before the meeting we had worked together on preparing some questions. During our time with our client we made sure to write down important meeting information. We then planned another virtual meeting for Firday 10/21 to go over any questions that may arise.

We had two short team meetings over discord besides our client meeting. In the meetings, we have discussed and worked on the following:

We first met Tuesday and decided some questions for our client meeting Friday. We then began the project planning document. This consisted of specific milestones, risks, goals, and a gant chart. We decided to end the meeting early and continue working Friday after the client meeting.

The meeting Friday was to sure up the planning document and add elements that our client had mentioned during our questioning. We were able to complete the document and submit it.

Pending Issues

With clearer direction we need to begin organizing the information we obtained from our meeting and prepare any additional questions we may have. Also setting up some basic networking maps and ideas.

Plans for Upcoming Reporting Period

We plan to meet again next week on Tuesday to work through the next stage of the design document, which is design contextualization and exploration. Along with this we plan to have another meeting with our client Friday to go over questions that arise from
10/15 to 10/21. Our team plans to make some progress on starting to implement the backend, as well as have a decent layout of what our approach to this will be.

Individual Contributions

Team Member	Contribution	Weekly Hours	Total Hours
Matthew Daoud	Set up meeting with client over Discord. Attended both meetings and contributed to questions for our client. Organized information and schedules in our Discord server for future planning and meeting	3	0

	sessions. Wrote weekly report.		
Brady Schlotfeldt	Did the bulk of the planning document. Attended both of the meetings this week. Contributed to our questions to ask our client.	4	
Ethan Swan	Corrected issues and added elements to the planning document. Led the Q&A part of our client meeting. Attended Tuesday meeting as well. Contributed to our questions to ask our client. Wrote minutes during our team meeting this week.	4	
Bailey Heinen	Attended both meetings. Contributed to our questions to ask our client. Helped fill out individual contribution portion of planning document.	3	0
Jacob Boicken	Attended both meetings. Contributed to our questions to ask our client. Helped fill out individual contribution portion of planning document.	3	0

Gitlab Activity Summary
Nothing to report.