sdmay23-11: CySIM
Week 1 Report
September 26 - September 30

Team Members

Matthew Daoud — *Team Organizer and Designer*
Brady Schlotfeldt — *Designer*
Ethan Swan — *Designer and Documentation*
Bailey Heinen — *Designer*
Jacob Boicken — *Designer*

Summary of Progress this Report

During this period, below is some of the progress we have made:

We had 1 in-person interview with our client to go over the general topic of our project as well as what was expected from us. Along with this, we were giving some notes from the client that explained what the goal from us is, as well as a layout of what needs to eventually be done.

We have had multiple team meetings over discord, we have a weekly meeting every Tuesday, but we have also had other meetings outside of this. In the meetings, we have discussed and worked on the following:

We first broke down our game plan of how we wanted to move forward with the project. This consisted of who wanted to do what, what our deadlines are going to be as well as how often we wanted to meet and handle answer questions.

We also worked together throughout a meeting to work out our team contract that we submitted a week ago.

Our other meetings have consisted of working through the design document as well as creating our lightning talk that we presented last Tuesday over requirements.

Pending Issues

We need to have another meeting with the client to further break down our responsibilities so that we know exactly what is expected of us.

Start working on the backend logic of the server that we will be using throughout this CySim project.

Plans for Upcoming Reporting Period

We plan to meet again next week on Tuesday to work through the next stage of the design document, which is requirements.

Along with this, as stated in issues, we plan to have another meeting with our client, so we feel very comfortable about what is expected from us.

Our team plans to make some progress on started to implement the backend logic, as well as have a decent layout of what our approach to this will be.

Individual Contributions

Team Member	Contribution	Weekly Hours	Total Hours
Matthew Daoud	Contributed to our requirements lightning talk presentation, adding information over user experience and impact that CySim should have. Developed personas for our user needs document. Organized information and schedules in our Discord server for future planning and meeting sessions.	3	0
Brady Schlotfeldt	Contributed to our requirements lightning talk presentation by including information on our functional requirements and resources provided to us for CySim. Developed parts of the problem statement for our user needs document. Documented weekly report statements.	3	
Ethan Swan	Contributed to our requirements lightning talk presentation, adding and correcting information in all the slides to be correct and professional. Answered questions regarding our project during the presentation. Developed the problem statement for our user needs document. Wrote minutes during our team meeting this week.	3	
Bailey Heinen	Contributed to our requirements lightning talk presentation by adding information about what CySim is. Developed users' needs and benefits from our CySim project for the user needs document.	3	0
Jacob Boicken	Contributed to our requirements lightning talk presentation, adding information over the physical space that CySim will be. Answered questions regarding our project during the presentation. Developed the problem statement for our user needs document.	3	0

Gitlab Activity Summary
Nothing to report.